

BACKGROUND

In the area of Development Cooperation, Small-scale Development Projects are directly undertaken by the German Embassy. These projects are financed by the German Federal Foreign Office and are intended to directly improve the quality of life of indigent and marginalized people.



CRITERIA

To qualify for funding, a project should benefit a sizeable group of persons, have the possibility of being completed within the year of implementation, and should include a partnership contribution from the implementing organization.

PROCEDURE

The application procedure involves two stages: 1) the submission of a concept note to present the general project idea, 2) submission of a full proposal with supporting documents. The concept signed by two authorized representatives of the organization should contain the following information:

- Project name and location
- Objective
- Summary of items/activities/measures to be funded by the project
- Amount requested in Php, own funds and (if applicable) third party funding. Requested amount should be broken down into categories (e.g. materials to be purchased, labor, training etc.)
- Project duration (project start and conclusion must be in the same year)

Once the Embassy has taken further interest in a project, applicants will be requested to submit a full proposal and detailed finance plan for further evaluation.

FULL PROPOSAL REQUIREMENTS

1. Application form signed by **two** authorized representatives
2. Finance plan
3. Most projects have a volume of 300,000Php – 500,000Php, but proposals for up to 750,000 Php can be considered
4. Copy of Official registration of organization (SEC/CDA)
5. Board resolution (1) stating that the organization is seeking financial assistance from Embassy, (2) designating two authorized representatives with copy of passport/ID

The grant is usually released in multiple tranches. Projects deemed eligible for funding must be visited before a final decision can be made.

EXAMPLES OF SMALL-SCALE PROJECTS

- Provision of Farming Equipment
- Construction of a Vocational Training Center
- Potable Water Supply System
- Renovation of day care center
- Improvement of Sanitary Facility
- Equipment for health facility



***THE FOLLOWING EXPENSES ARE
NOT ELIGIBLE FOR FUNDING:***

- Project personnel, administrative, travel, accommodation and meal expenses of implementing organization
- Cash loan projects and revolving funds
- Purchase of a piece of land
- Procurement of equipment for government agencies
- Information materials for European tourists
- Projects whose follow-up costs cannot be financed by the implementing organization
- Projects that cannot be sustained for a minimum of three years



Please submit your application with your complete contact information to:

Economic Cooperation and Development Section
Embassy of the Federal Republic of Germany
25/F RCBC Plaza Tower II
6819 Ayala Avenue cor. Gil Puyat
1200 Makati City
Philippines

Website: [Website German Embassy Manila](#)

E-mail: wz-11@mani.diplo.de

Tel.: (0063-2) 8702-3000 or 8702-3035 (direct)

Fax: (0063-2) 8702-3015

Please note:

Although the information on this flyer has been prepared with utmost care, no responsibility for inaccuracies contained herein can be accepted. The information is subject to change without prior notice.

October 2020



**GRANTS
FOR
SMALL-SCALE
PROJECTS**

