



Requirements for the Application of Visa for Marriage in Germany

The Embassy can accept visa applications from persons who:

- require a visa to enter Germany (please refer to List of states whose citizens require visas to enter Germany)
- are residing permanently in the Philippines, the Marshall Islands, Micronesia or Palau
- **have a visa appointment** (see information leaflet about the appointment system)
- **arrive on time for their scheduled visa appointment**

→ Registration of the marriage:

The sponsor must visit the local Registry Office to register the marriage BEFORE the visa application is submitted at the Embassy. The Philippine fiancé(e) does not have to travel to Germany for this.

→ The visa application must be immediately rejected if it is submitted without this proof of registration

The following list allows you to check, by ticking off the boxes, whether you have all the documents needed for the visa application.

→ All documents must be submitted by the applicant **during the interview** as detailed below. Kindly note the sequence.

→ **Incomplete applications will be decided on the basis of the documents that were submitted, and may be rejected.**

All applicants have to submit the following (paper size A4):

- Two (2) [application forms](#), fully completed, dated and signed by the applicant (it is possible to choose the English version)
- Three (3) current passport pictures (for picture format see [Information about passport pictures](#)). Two (2) of these pictures must each be glued to the application forms, the third must be attached with a paper clip to the passport (please do not staple). The applicant must write his / her complete name and date of birth on the back of the picture;
- Valid passport, with which the applicant would like to travel to Germany
- Birth certificate *) of the applicant
- Informal invitation letter of the fiancé living in Germany, confirming the wish to live together in Germany; background information how they got acquainted
- Two (2) Xerox copies of the federal identity card (front- and back page) **OR** passport and registration card of the fiancé(e) in Germany, and - *where applicable* - copy of the valid residence permit in Germany; these documents do not have to be authenticated
- Form 11/121**: Written confirmation of the German Standesamt (Registry Office) that the application for marriage has been successful with the intended date of marriage
- Formal Obligation (original) according to §§ 66-68 of the German Residence Law, given by the fiancé at the Aliens Authority ("Ausländerbehörde") in Germany that is responsible for his / her area of residence
- Proof of the visa applicant's basic knowledge of the German language (equivalent to level A1 of the European language norm) recently issued by ALTE-certified tester. **It is not possible to submit the document at a later date**
- Travel health insurance, **valid for 90 days** from the date of entry, with a minimum coverage sum of €30,000 **)
- 2 Xerox copies of all original documents (except the application form and declaration; passport: only the data page)
- Visa fee €75 (applicants below 18 years: €30), payable in cash in Philippine Pesos at the current exchange rate (the visa fee is waived for spouses of German or EU-citizens as well as for parents of German or EU-citizen minors)

If the applicant is single (and was never married before):

- PSA Index certificate *) CRS Form No. 4 (CENOMAR) excerpt from the in the 'National Indices of Marriages' regarding the non-appearance of the applicant's name in the 'National Indices of Marriages'; this must not be older than six (6) months from the date of issuance

If the applicant is a widow / widower:

- Previous marriage *) certificate
- Death certificate *) of the spouse
- PSA Index certificate *) CRS Form No. 5 issued by the PSA on SECPA regarding the appearance of the applicant's name in the 'National Indices of Marriages' (Advisory on Marriages); this must not be older than six (6) months from the date of issuance

Dissolved Marriage (also annulment, divorce):

- Amended marriage certificate *)
- Court order and certificate of finality concerning the dissolution of previous marriage. If a previous marriage was dissolved outside the Philippines (e.g. through divorce), then a proof of the validity of the foreign termination of the marriage in the Philippines is required (court order and certificate of finality)
- PSA Index certificate *) CRS Form No. 5 issued by the PSA on SECPA regarding the appearance of the applicant's name in the 'National Indices of Marriages' (Advisory on Marriages); this must not be older than six (6) months from the date of issuance and **must indicate the annulment or divorce of the previous marriage.**

**All documents have to be submitted in original with two copies.
The Embassy reserves the right to request further documents**

*) All Philippine documents regarding the civil status as well as the PSA-Index (certificate regarding the appearance of the applicant's name in the 'National Indices of Marriages', i.e. CRS Form No. 4 (CENOMAR) or PSA CRS Form No. 5 Advisory on Marriages) must be submitted to the Embassy in the ORIGINAL and must be issued on SECURITY PAPER (SECPA) by the **Philippine Statistics Authority** (PSA) in Quezon City (**Address:** Civil Registry Division –Vibal Building, Corner EDSA and Times Street, West Triangle, 1104 Quezon City, Metro Manila, <http://www.psaserbilis.com.ph>). These documents do not have to be authenticated by the Philippine Department of Foreign Affairs (DFA). Translations of documents that are issued in German or English language are not required for the submission of the application. It is helpful for the visa processing to mention during the visa interview if an examination of the applicant's documents has already taken place or is ongoing (see also below).

Foreign (i.e. non-German / non-Philippine) documents **must** be legalised or have an apostille.

**) The travel health insurance of 90 days can be handed in later, but it must be submitted by the time the application is decided.

PLEASE NOTE:

- Long term visas cannot be issued without the **approval of the responsible Aliens' Office** in Germany (§31 AufenthV); the visa can therefore only be issued when the Embassy has received the approval.
- A **processing time** of several months must be expected.
- The processing time depends among other things on whether a **verification of the documents** must be carried out. In the case of a late registered birth certificate a verification is automatically required. In this case the documents and certificates listed in the attached information leaflet "[Examination of Philippine Documents](#)" must be submitted. If the **Registry Office** requires the verification of the documents in order to start the application for marriage, it must send a request for this (e.g. as a scan / pdf-file) to: urkunden@mani.diplo.de. The original documents (where possible also the verification fee) can be submitted directly at the Documents Section in the Embassy in Manila. The **Aliens Authority** and the **Embassy** can also initiate a document verification if the Registry Office does not request for it.

- Applicants are requested to inform the Embassy of any **changes of their contact details** to avoid delays or inconvenience.
- **Additional documents** can be submitted by courier, post, or personally from Monday to Thursday between 11:00 a.m. and 12:00 p.m. and on Friday between 10:00 a.m. and 11:00 a.m.
- Passports and letters (e.g. informing of the application result) can be **collected personally** during the above mentioned office hours or can be returned to applicants by **courier service**. The courier fee is PHP170 (payable upon delivery).

CONTACT DETAILS OF THE VISA SECTION

Visa Tel.: (0063 2) 702 3001
Visa Fax: (0049) 30 1817 67 170

E-Mail: visa@mani.diplo.de
Website: www.manila.diplo.de/visa

VISITING HOURS OF THE VISA SECTION

Submission of applications: Monday to Thursday 8 a.m. to 2:30 p.m.
(only after making an appointment) Friday 8 a.m. to 11:00 a.m.

Entrance for other concerns: Monday to Thursday 11:00 a.m. to 12:00 p.m.
(e.g. to submit additional documents) Friday 10:00 a.m. to 11:00 a.m.

Calling hours: Monday to Thursday 2:00 p.m. to 3:00 p.m.

INFORMATION ABOUT INDIVIDUAL VISA APPLICANTS AND THEIR APPLICATIONS

For **data protection reasons**, information about applicants, which is obtained during the visa processing, as well as information on the progress of a single visa case, must be protected.

The Embassy cannot give information about the progress of a visa application on the phone, as the identity of the caller cannot be confirmed.

For inquiries about the progress of an application, please visit the Embassy personally or submit a written inquiry with an explanation of the reasons and state the 6-digit barcode number of the application.

The visa section is allowed to provide information concerning an individual visa case only to the following persons:

- the applicant himself / herself
- persons who can submit a written authorization of the applicant
- legal representatives, whose power of representation is grounded on a legal basis (e.g. parents for their children).

The Embassy is therefore not allowed to provide information to spouses and other third parties without a **written authorization**. Therefore an authorization, signed by the applicant, must be attached to the request.

PROOF OF BASIC KNOWLEDGE OF THE GERMAN LANGUAGE

Equivalent to level A1 of the European language norm, issued by ALTE-certified tester

- In the Philippines this proof can be obtained i.e. through the Goethe Institut in Manila. For examination appointments please contact the Goethe-Institut in Manila directly. The examination is also open to external students.
- Another possibility of proof of basic knowledge of the German language is the submission of high school certificates with a German Abitur or language certificates of the level "A1" issued by cultural institutes of Austria or Switzerland.
- Any language certificate that is issued by an examiner who is accredited by the [Association of Language Testers in Europe \(ALTE\)](#) may be accepted.